

**MINUTES OF BOARD OF EDUCATION
SCHOOL DISTRICT OF ARCADIA
SPECIAL MEETING – BOARD RETREAT
AUGUST 7, 2017**

A special meeting of the Board of Education of the School District of Arcadia was held in the high school room 219 in the City of Arcadia, County of Trempealeau, Wisconsin, on Monday, August 7, 2017. The meeting was called to order at 7:00 p.m. by Board President, Loren Wolfe. Board members present were Loren Wolfe, Randy Nilsestuen, Mike Edmunds Paul Servais, Dana Conrad, Brian Steinlicht and Rodney Walters. Also present was Louie Ferguson, Alan Herman, Michele Butler, Paul Halverson, Carmen Lee and David Frahm.

President Loren Wolfe announced the verification and compliance with the open meeting law.

A motion was made by Randy Nilsestuen and seconded by Paul Servais to approve the agenda. Motion carried 7-0.

There were no citizen comments.

How to shorten regular board meetings was discussed. Ideas were keeping department/instructor presentations to four per year or hold special meetings for information only topics. Also, consent agendas can be set ahead of time with recommendation brought to the board by committee and can be accepted as submitted. The board would like presentations available before meetings.

The board discussed moving administrators' presentations to the beginning of the meetings and to also better organize the agenda to bunch presenters' items together.

Mr. Ferguson shared Onalaska's public input policy and the board discussed that option and others. Options discussed were to continue the way we are doing it, reserve it to agenda items only, comments can be made either at the beginning of the meeting for 3 minutes, or they can be made during the agenda item discussion or finally should they make the meetings more open to public comments and allow the conversation to be free flowing?

Board president, Loren Wolfe, reiterated the importance of keeping closed session confidential.

The board discussed email and proper use of "reply" versus "reply all" and that email should be used for information only and should never be a discussion. Administrators said that an email is good for quick questions but a phone call is better for discussions.

Dave Frahm left at 7:47 p.m.

The board discussed on what is academically expected at each grade level. Carmen Lee expressed that this is being worked on and she will have a lot of information coming soon to

present to the board. A curriculum website is being developed for the teachers. Eventually it will be open to the public.

The board only touched on board/administrator relations as this has been discussed a number of times in the past. There was some discussion about School Board members visiting and it was discussed that we should work with the building administrator to set up visits.

The board discussed that board members and administrators should follow the correct chain of command with all school topics, issues and governance.

Carmen Lee provided a handout and explained it to the board regarding her curriculum coordinator position.

The administrators discussed the PLC (Professional Learning Community) conference they attended. They found out that we have a number of things already in place, but now have to take to the next step. We still need to get teacher buy in across the entire staff.

Loren Wolfe kicked off the discussion and Paul Servais led a discussion on the minimum needs for the Middle School Gym. A subset of the board will meet with the potential donor to see what is possible. Minimum needs determined: gym size same as main gym – no aux gym, boys locker room bigger to account for football equipment, girls locker room, team rooms/football drying room, PE office, coaches locker room, equipment storage, maintenance storage, divider, scoreboards, scoring table seating opposite of the bleachers (400 seating), sound seating, outdoor access for track/large equipment, 6 basketball goals, mat hoists for wrestling, PE is currently driving scheduling.

It was decided to end the meeting after item L and defer the rest of the agenda for another meeting. A date will be set at the August board meeting

A motion was made by Randy Nilsestuen and seconded by Rodney Walters to adjourn at 9:15 p.m. Motion carried 7-0.

Mike Edmunds, Clerk