

Technology Use Agreement for Students

The Arcadia School District provides technology resources for students for educational purposes in line with the district's educational goals. Adherence to the following guidelines is required per board policy 7540.03 for continued access to the district's technological resources. Use or access to district technology resources is a privilege, not a right, and inappropriate use may result in the cancellation of that privilege. Students must take personal responsibility for their behavior while using district technology resources.

Technology Resources

The School District of Arcadia's technology resources (herein referred to as district technology) is defined to include all aspects of the district's technology equipment and services. This includes but is not limited to devices, printers, wireless access, video conferencing and servers as well as email, Internet, software and web-based applications, student files and folders, and all other technology related equipment and services.

Personal technology devices may be permitted in accord with the school's handbook and district policies. Personal technology includes, but is not limited to, hardware (laptops, ipads, Chromebooks, cell phones, iPods, mp3 players, etc.) or software (music, games, etc.). The School District of Arcadia is not responsible for the performance, loss or damage of personal devices.

Student Responsibilities

The following are the student expectations while utilizing district technology, whether on or off campus:

1. Use district technology for school-related, educational purposes only.
2. Never damage or modify district technology. Any unauthorized, deliberate action which attempts to damage or disrupt district technology (including the willful introduction of "viruses", spam or similar) is prohibited.
3. Do not employ the district technology for commercial purposes (i.e. to make money) or to make purchases.
4. Never download or install any hardware or software unless authorized.
5. Do not intentionally waste resources. (i.e. printing unnecessary information or web-streaming).
6. Use of district technology within the classroom must be supervised by adult staff.
7. Copyright laws and restrictions must be followed at all times. Users should assume that material is copyrighted unless explicitly noted. Do not use district technology to copy or duplicate copyrighted software, videos, music, etc. Do not plagiarize Internet resources and present them as your own work.
8. The use of district technology for cyber bullying in any form is prohibited as per board policy 5517.01. This includes, but not limited to, hate mail, harassing messages, chain letters, jokes or comments that may be discriminatory or offensive to others.
9. The use of web-based proxy servers is prohibited.
10. The use of district technology for illegal purposes is prohibited.

Safety

11. Do not trespass in others' folders, works or files; do not use another person's password, user name, or identity.
12. Students should take privacy precautions to protect their personal information from being accessed. Students should never reveal personally identifiable information including, but not limited to, your name, school, telephone number, address, e-mail address, or photos.

Personal Devices

13. Use of personal mobile technology devices is a privilege, not a right, and inappropriate use may result in the cancellation of that privilege.
14. Each building administrator will determine if the use of personal technology devices is permitted.

Personal Devices (continued)

15. Personal technology devices MAY be used during non-instruction times and locations as approved and designated by the building administrator.
16. The use of personal technology devices must not interfere with educational or employment responsibilities, violate state or federal law, or board policies.
17. The use of personal technology devices while on District property or while a student is engaged in school-sponsored activities must follow the student expectations in this agreement.

Discipline

Each violation will be considered with respect to the circumstances within which it occurred. The following sanctions will apply:

1. Violations may result in a limited or immediate total loss of rights to the District's technology resources.
2. Additional disciplinary action may be determined at the building level in line with the Student Handbook and the District's Code of Conduct. This may include suspension and recommendation for expulsion.
3. Violations involving threats, theft or damage to equipment or other resources may be reported to law enforcement.

Penalties will be administered based on the severity and frequency of the offense. Students have the right to due process following District policy.

Disclaimer

All content created, sent, accessed or downloaded using any part of the district's technology is subject to the rules stated in this agreement. School administration may monitor and investigate electronic incidents even if they happen after hours and outside of school. As the administrators and owner's of the district technology, including email, the school administration reserves the right, if needed, and at its discretion, to remotely access, open, examine and/or delete electronic media that may violate this agreement.

The School District of Arcadia does not have control of the information on the Internet or incoming email. Sites accessible via the Internet may contain material that is defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, illegal or otherwise inconsistent with the mission of the School District of Arcadia. While the district's intent is to make district technology available for educational goals and objectives, account holders will have the ability to access other materials as well. At the School District of Arcadia, we expect students to obey the Technology Use Agreement when using district technology. Students found in violation of the agreement and policies will be disciplined.

In addition, the district account holders (students) are to take full responsibility for their access to district technology and internet. Use of any information obtained via district technology is at the student's own risk. The School District of Arcadia makes no warranties of any kind, whether expressed or implied, for the district technology it is providing; nor does it take responsibility for

1. The content of any advice or information received by an account holder.
2. The costs, liability or damages incurred as a result of access to school district technology and Internet; these damages may include, but are not limited to: loss of data as a result of delays, non-deliveries, mis-deliveries, or service interruptions caused by the system or by student error or omission.

This agreement exists in concert with all other existing building and district rules, guidelines, policies and procedures. Specific items not covered here may be addressed by other building or district rules, guidelines, policies or procedures at the discretion of the building principal/designees.

***** PLEASE RETURN THIS PAGE ONLY *****

Technology Use Agreement for Students

I have received a copy of, read and understand the School District of Arcadia’s “Technology Use Agreement for Students”, a copy of which is available at www.arcadia.k12.wi.us/technology/.

I understand that additional policies, rules, regulations, and/or guidelines may be added from time to time and that they become a part of this agreement.

I understand that inappropriate or unacceptable use of district technology may result in disciplinary action.

I understand the School District of Arcadia does everything possible to filter and restrict access to inappropriate material and I understand that it is impossible for the School District of Arcadia to filter or restrict access to all inappropriate materials. I will not hold the District responsible for inappropriate or unacceptable materials this child may acquire while using the District’s technology.

I understand that inappropriate or illegal use of technology by this child could result in civil or criminal lawsuits.

I hereby release the District, its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from this child’s use of, or inability to use, the district’s technology. This includes, but is not limited to, claims that may arise from the unauthorized use of district technology.

As parent or guardian, with your signature, you do hereby consent to allow for this child to access all components of district technology as defined herein. It is understood that this child will be expected to firmly adhere to these policies, rules, regulations, and/or guidelines.

Parent/Guardian Signature

Student Signature

Parent/Guardian Name (printed)

Student Name (printed)

Date

Date

Grade